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20 August 1971

MEMORANDUM FOR: Director of Training
SUBJECT : Weekly Activities Report - Language School

1. This week two TSD technicians installed concealed microphones in the oral testing room at the Language School. Other than the remote control switch which is operated by the examiners, there is no physical evidence in the testing room that the tests are being recorded. The tape recorder itself is located in the main office. All examinees, however, are briefed in advance that the oral test is being recorded. The hidden mikes should help reduce some of the examinee tension often associated with our proficiency tests.

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2. [REDACTED] went to TSD to administer the Modern Language Aptitude Test to a group of candidates for the two special BAHLT classes which will be taught by TSD employees on their premises. TSD is very enthusiastic about the instruction and is doing everything possible to help insure its success. Nineteen of the 25 employees who had been scheduled appeared for the test.

3. The Language School is in the process of overhauling its reading tests, starting with consideration by the Linguistic Steering Committee of the nature of reading and the various possible ways of testing reading proficiency. As an interim step, the Chinese reading test has been replaced by a graded series of passages which the candidate translates orally, after looking them over for any reasonable time he may require. His translation is taped for future

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reference. Although this procedure may not be the ultimate answer to improved reading tests, our Chinese reading test is so much in need of revision that it cannot help but improve our testing in that language.

4. Early this week I asked [redacted] for an opportunity to discuss short and long-range Chinese language training requirements. Mr. [redacted] seemed interested and suggested that we get together in about a week (when I return from vacation) with his deputy, Mr. [redacted] and [redacted]. This meeting should clarify to some extent what seems like a decrease in Chinese requirements and should make it possible for us to make whatever adjustments are required in the size of our Chinese faculty.

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5. On Monday morning I discussed the matter of Chinese language tapes at [redacted]. [redacted] had indicated that he could not find tapes of interest to him in the [redacted] laboratory when he wanted to prepare himself for a proficiency test for which he was scheduled. Since he has studied Chinese intensively and spent six years on [redacted] he probably speaks the language at about the 4 level. Because we do not teach Chinese at such a high level, we do not have appropriate tapes either at Headquarters or at [redacted]. We do have some VOA materials, but have not had any need to stock them in large quantities.

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6. Security clearances have been received for our two prospective Lao instructors, Mr. [redacted]

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[redacted]. They will be polygraphed during the first week of September and will be on board shortly thereafter. In the interim period they have been recording the new Lao course at DLI. This is the course which DLI gave us; we in turn will give them copies of our master tapes for their use. We also received word from OS this week that [redacted] who has been in processing for almost a full year, has been cleared. She will probably begin work as the Language Assistant in the Slavic and Germanic Departments in September.

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downgrading and
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7. Language School Statistics:

Students and Classes as of the week of 9-13 Aug 1971:

<u>Students</u>	<u>Classes</u>
Full-time - 36	Full-time - 19
Part-time - <u>72</u> (32 Hqs.)	Part-time - <u>31</u> (6 Hqs.)
TOTAL.....108	TOTAL.....50

Laboratory hours for the week of 9-13 Aug 1971:

Language School - 31

There were 28 proficiency tests given during the week of 9-13 August 1971.



Chief, Language School

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